



## ICT - Pupil Acceptable Use Agreement

I understand that while I am a member of my school I must use technology in a responsible way.

### For my own personal safety:

- I understand that my use of technology (especially when I use the internet) will be supervised and monitored.
- I will keep my password safe and will not use anyone else's (even with their permission).
- I will keep my personal information safe, as well as that of others.
- I will not give out my home address, telephone number or arrange to meet someone unless a parent/carer/teacher has given permission.
- I will only email people I know or whom my teacher has approved.
- I will tell a trusted adult if anything makes me feel uncomfortable or upset when I see it online.

### For the safety of others:

- I will not interfere with the way that others use their technology.
- I will be polite and responsible when I communicate with others.
- I will not take or share images of anyone without their permission.

### For the safety of the school:

- I will not try to access anything illegal.
- I will not download anything that I do not have the right to see.
- I will only use my own personal device if I have permission and use it within the agreed rules.
- I will not deliberately bypass any systems designed to keep the school safe.
- I will tell a responsible person if I find any damage or faults with technology, however this may have happened.
- I will not attempt to install programmes of any type on my devices belonging to the school without permission.
- I will only use social networking, gaming and chat through sites the school allow.
- I will not eat or drink while using the computer equipment.

### Pupil Acceptable Use Agreement Form

I understand that I am responsible for my actions and the consequences. I have read and understood the above and agree to follow these guidelines:

Name.....

Signed .....

Date .....