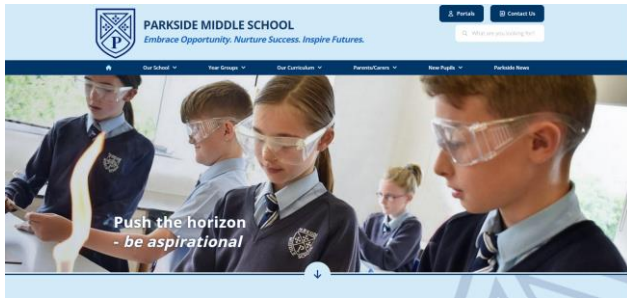




Parents' Guide for Booking Clubs

Extra-curricular activities will be available to book via the school website each term. **If you would like your child to attend a club, please use the instructions below to book. Booking a club gives permission for your child to attend the selected club(s).** A list of extra-curricular activities for the Autumn Term will be sent at a later date.



Step 1: Accessing the school website

Browse to <http://www.parkside.worcs.sch.uk/>
Click on 'Parents/Carers' and 'Extra-Curricular Activities'. Select 'Parents' Club Booking System'.

Parents' Evening System
Welcome to the Parkside Middle School parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Address Confirm Email Address

Child's Details

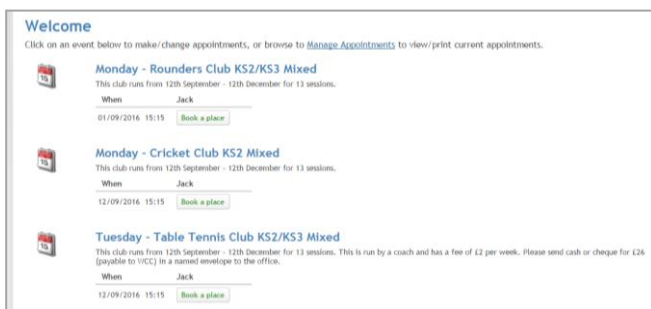
First Name Surname DoB (dd/mm/yyyy)

[Administrator Login](#)
[Teacher Login](#)

Step 2: Login

Please fill out all the details on the page. Use the email address you wish to receive your confirmation.

Please use your child's "preferred" forename that matches our records (no abbreviations).

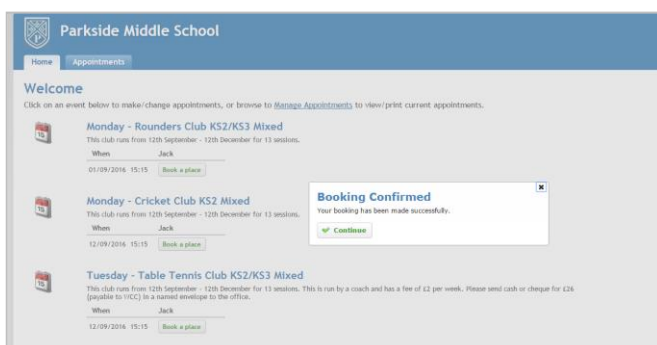


Step 3: Select after-school club, e.g. Monday – Rounder's Club KS2/KS3 Mixed

Information about the club is displayed here.

If there is a charge for the club, please send a cheque for the required amount to the school office.

Click the green 'Book a Place' to select the after-school club your child wishes to attend.



Step 4: Confirmation of booking

Your booking is now confirmed, you can click 'Continue' to book further clubs.

After booking your places you will receive an email to confirm the clubs you have selected. This will allow you to make changes, cancel or confirm the clubs for your child.